
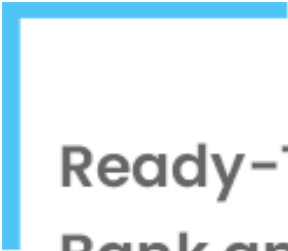




[Free] Bank and Trade Reference Letter Templates for Trade Creditors

Download this ready-to-use bank and trade reference letter templates and improve your credit risk evaluation process by understanding your customer's bank and trade relationships!



Ready-To-Use
Bank and Trade
Reference Letter
Template

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**BANK REFERENCE LETTER TEMPLATE
FINANCIAL AUTHORIZATION – TO RELEASE CONFIDENTIAL
BANK INFORMATION**

To:

Bank:

Address:

Regarding: **(Customer Name)**

Please accept this as authorization to release the following information to **(Your Company Name)** for the purpose of extending credit and, from time to time updating their confidential credit files. I understand that this information will be kept confidential between your organization and **(Your Company Name)**.

We have orders pending so your prompt attention is appreciated.

Company Name: _____ Federal ID: _____

Address: _____ City: _____

_____ State: _____

Authorized Signature: _____ Title: _____

Checking A/C #: _____ Savings/Deposit A/C #: _____

Line of Credit A/C#: _____ Term Loan A/C #'s: _____

To be completed by financial institution

Checking Information: _____ Date Established: _____ Avg. Collected Bal: \$ _____

Number of NSF's/Overdrafts: _____ Is it a Zero balance or Sweep Account Yes No

Considered a problem: _____ Relationship: Excellent Good Satisfactory Unsatisfactory

Savings: Opened: _____ Average Balance: \$ _____

Line of Credit: Established: _____ Amount of Line: \$ _____

Current Availability: \$ _____ Renewed Annually: _____

Date of Next Review: _____ Secured by: _____

Guaranteed: Yes No By: _____

Any Covenants / Conditions: _____

Is the company in compliance: _____

Is there a clean-up period: _____ Advance Formula: _____

Overall how is the account handled: _____



Recommendations

Watch these training videos by Robert Shultz, where he highlights all the tips and tricks to evaluate your customer's creditworthiness.

Credit Risk Assessment Training for Trade Creditors



Business Credit Report Analysis and Evaluation Tutorial

